

J-LEAP 2017-2019 Lead Teacher Application

DEADLINE: JANUARY 10, 2017

This application CANNOT be saved. Please prepare all answers and attachments before beginning this application.

If the J-LEAP Assistant Teacher will work with the applying Lead Teacher at more than one school, please submit a copy of this form for EACH school.

0% Host Organization Information

HOST ORGANIZATION INFORMATION

Host Organization Name

Maximum Allowed: 50 characters. *Currently Used: 0 characters.*

School District

Maximum Allowed: 50 characters. *Currently Used: 0 characters.*

Level

- Elementary School
 Middle School
 High School

Administrator's Name

First Last

Administrator's Title

Maximum Allowed: 50 characters. *Currently Used: 0 characters.*

LT's (Applicant's) Name

First Last

Host Organization Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Host Organization Phone Number

- -
####

Host Organization Fax Number

- -
####

LT's Home Phone

- -
####

LT's Cell Phone

- -
####

LT's Email Address

LT's Skype Address

Maximum Allowed: 50 characters. *Currently Used: 0 characters.*

Is the LT available to attend a five day training in Seattle held from July 26 to July 30, 2017?

Note : Attendance at this event is required. If the applicant is unable to attend the above training, we encourage them to apply for the next program cycle (2018-2020).

- Yes
- No

Are you the only Japanese language teacher at your site who will work with the AT?

Note : Applicants who answer "No" to this question will be prompted at the end of this form to complete an additional information form for EACH Japanese language teacher who will work with the AT.

- Yes
- No

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17% Lead Teacher Information

LEAD TEACHER INFORMATION

How many years has the LT taught Japanese at the present school?

How many years has the LT been teaching Japanese overall (career total)?

Is the LT a native Japanese speaker?

- Yes
 No

How many years has the LT been involved in Japan-related activities?

Which professional development workshops/training programs has the LT participated in over the last five years?

Please include the date(s) of participation for each program.

Maximum Allowed: 500 words. Currently Used: 0 words.

Estimate the number of normally scheduled workdays the LT anticipates being absent during the AY 2017-2018 (including sick days, maternity/paternity leave, professional conferences, etc.):

How many ATs or interns has the LT worked with in the past?

How many other adult ATs or interns does the LT plan to have in the classroom during AY 2017-2018?

Please describe your personal style by responding to the statements below.

This information is used purely for matching ATs and LTs.

	Strongly Disagree	Disagree	Agree	Strongly Agree
I am independent	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am always on time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I prefer working with music/radio	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am organized	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I slowly adapt to new environments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I prefer working with a group	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I prefer giving detailed instructions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I rarely make plans beforehand	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I use Japanese about 50% or more in my Japanese classes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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33%) Lead Teacher Expectations

LEAD TEACHER EXPECTATIONS

During a normal week, how often does the LT hope to meet with their AT to discuss plans for teaching?

- Every day
- Four times a week
- Three times a week
- Twice a week
- Once a week
- Other

What kinds of activities will the AT be involved in? Please note whether the following activities will be Mandatory, Optional, or are Not Applicable at your site.

Note : Co-teaching will be a mandatory activity for all LT/AT pairs.

	Mandatory	Optional	N/A
Teaching differentiated (combined level) classes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Teaching at another school in addition to the main site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attending teachers' meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attending parent-teacher conferences	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Participating in students' club activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tutoring	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Grading (i.e. homework, quizzes, test corrections)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assisting with lesson plans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Conducting exploratory classes at other schools	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Mandatory	Optional	N/A
Completing administrative tasks (i.e. attendance taking, copying, scanning)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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50% School Information

SCHOOL INFORMATION

Is your school accredited?

- Yes
 No

When is the first teacher work day of the 2017-2018 school year?

/ / 
MM DD YYYY

When is the last teacher work day of the 2017-2018 school year?

/ / 
MM DD YYYY

Is parking free at your school?

- Yes
 No

In what year did this school introduce Japanese language instruction?

Must be between 4 and 4 digits. *Currently Used: 0 digits.*

Does this school participate in Japanese National Honor Society?

- Yes
 No

How many levels of Japanese language classes does the school offer?

Enter a number greater than or equal to 1.

For each level of Japanese language classes offered at your school, list the following:

1. Enrollment level in 2016
2. Estimated enrollment for 2017

Maximum Allowed: 250 words. *Currently Used: 0 words.*

What materials does this school's Japanese program use for each level?

If a level below does not apply to you, please type "N/A."

Level 1

Maximum Allowed: 100 characters. *Currently Used: 0 characters.*

Level 2

Maximum Allowed: 100 characters. *Currently Used: 0 characters.*

Level 3

Maximum Allowed: 100 characters. *Currently Used: 0 characters.*

Level 4

Maximum Allowed: 100 characters. *Currently Used: 0 characters.*

Level 5 or AP/IB

Maximum Allowed: 100 characters. *Currently Used: 0 characters.*

Exploratory or Elementary programs

Maximum Allowed: 100 characters. *Currently Used: 0 characters.*

How have budget cuts impacted your Japanese language program?

Maximum Allowed: 200 words. *Currently Used: 0 words.*

Does the administration show support for growing the Japanese language program?

Yes

No

**Is the Japanese language program in danger of being cancelled
sometime in the next two to three years?**

Yes

Possibly

No

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67% Community Information

COMMUNITY INFORMATION

Assistant Teachers have driver's licenses (although some ATs are more skilled drivers than others).

Select which case below fits your local situation:

- Driver needs to be confident driving on busy freeways and congested urban streets
- Driver needs to be competent, but driving is less challenging than in urban areas
- Other

If there are any weather-related driving conditions of which the AT should be aware, please explain below:

Maximum Allowed: 100 words. Currently Used: 0 words.

The LT is required to find a host family who will host the AT until November 30, 2017. The host family will receive \$500/month to defray the costs of room and board.

Please understand that host family circumstances may change, or personalities may not match. In such a situation, the LT is required to find an alternate host family. It is therefore recommended to look for a back-up family while looking for the primary host family.

Has the applying LT spoken to any potential host families as part of this application?

- Yes
- No

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Additional Application Materials **83%**

RESUME

Please attach a copy of your current resume (no reference page necessary).

Attach Resume

No file chosen

ESSAY QUESTIONS

The following questions should be answered by the LT in a separate, attached file (Word or PDF). It is acceptable for all 5 questions to be in the same file, with separate pages for each essay question. Limit your responses to 500 words per essay question.

1. Please introduce yourself
2. J-LEAP is a team-teaching program with an emphasis on teaching Japanese mostly in the target language. While you may not yet teach in this manner, explain how you have previously demonstrated flexibility and a willingness to change in order to grow as a teacher.
3. What will the AT learn from you?
4. What kinds of professional development do you wish to engage in to further your teaching career?
5. Please describe any previous team-teaching and mentoring experience.

Attach Essay Responses:

No file chosen

CURRICULAR MATERIALS

Please attach a sample unit plan and lesson plan from the same unit, including outcomes and sample activities.

Attach Sample Unit Plan:

No file chosen

Attach Sample Lesson Plan:

No file chosen

VIDEO CLIP

Please submit a video file of yourself teaching a portion of the lesson plan that you have attached above. Please **do not** edit this video, and remember to set the video as **PRIVATE** when uploading to YouTube.

If you encounter technical difficulties, visit the [YouTube Help Center](#) first. If your issue remains unresolved, please contact Holly Seely at hollys@pax.org or 206-367-2152.

The video should show a continuous, 20-minute flow of you teaching (input), **as well as** students engaged in activities (output). If you have an assistant now, include the assistant in this video so that screeners may see how you incorporate an assistant into your lessons. Please pan your classroom once to show its physical appearance. Record your video from one location and raise input volume when recording.

Although this video is part of the application process, if selected, your AT will be shown this video in order for them to get a sense of your teaching style and classroom atmosphere. **Retain a copy of this video file for your records.** If you are asked to participate in the interview stage, this video may be referenced.

Enter the URL for your YouTube video:

Maximum Allowed: 300 characters. Currently Used: 0 characters.

Date of Videotaped Class:

 / / 

MM DD YYYY

Class Name (Level of Class)

Maximum Allowed: 100 characters. Currently Used: 0 characters.

When did the students appearing in the video clip begin study of Japanese?

Maximum Allowed: 100 characters. Currently Used: 0 characters.

How often do these students meet to study Japanese?

Maximum Allowed: 100 characters. Currently Used: 0 characters.

What are the goals of the lesson taught in your video clip?

Maximum Allowed: 100 words. Currently Used: 0 words.

What portion of the lesson plan are you teaching in the video clip?

Maximum Allowed: 100 characters. Currently Used: 0 characters.

Please describe what this videotaped portion of the lesson plan represented, as well as what happened after the videotaping ended:

Maximum Allowed: 200 words. *Currently Used: 0 words.*

Note : most schools require parental consent to videotape students.

Have you received permission from the guardians of all students who are identifiable in your video?

- Yes
- No

DEADLINE: THIS APPLICATION MUST BE SUBMITTED BY JANUARY 10, 2017

If selected to participate in J-LEAP, the Lead Teacher and authorized administrator must read and abide by the J-LEAP website responsibilities, expectations, guidelines, and purposes outlined in the J-LEAP Prospectus.